

### Daily

- Check All Chemical Tanks For Levels And Colour (Supersat)
- Hang All Bay And Vacuum Hoses And Check For Damaged Hoses
- Check Level Of Alkaline (Powder) In Supersat Drum – If Applicable
- Check Correct Operation Of Supersat Unit (If Applicable)
- Clean Bays (Hose Down)
- Clean Site (Hako Sweeper)
- Clean All Bay Hoses, Guns And Foam Brush Handles
- Check Foam Brush Heads Are Tight On Handle
- Visually Check Chemical Levels In All Drums
- Check Operation Of All In Bay Equipment. Eg: Hoses, Swivels, Brushes,
- Pick Up All Rubbish On Site & Clean Bins (DON'T Let Them Over flow)
- Drain Compressor

### Weekly

- Clean Vacuum Waste Bags And Filter Bags
- Empty Notes From Change Machine And Top Up Hoppers If Necessary
- Check Hot Water Temperature
- Check TDS Of Spot Free In Storage Tank ( Must Be Below 25 ppm)
- Check Salt Level In Water Softener Brine Tank
- Check Time And Day On Carbon Filter
- Check Fragrance Liquid Levels And Fill As Required (If Applicable)
- Check Vending Machines And Fill As Required
- Clean All Stainless Steel Equipment In Plant Room (WD-40)
- Clean Vacuums (Outside) And Hose
- Check Vacuum Nozzles For Wear
- Clean Bay Walls

### Monthly

- Check Oil Level In Pumps
- Check Pressure Gauges On R/O Pre Filter (If Outlet Is More Than 15psi LESS Than Inlet Pressure, Change Filter)
- Wash Vacuum Filter Bags (Rotate With Spares)
- Titration Of Chemicals
- Do A Stock Order Eg: Chemicals, Spare Parts
- Check Water Hardness

### 3 Monthly

- Clean All Chemical Tanks (Siphon And Drain)
- Clean All Strainers In Product Tanks
- Clean All Strainers In Hydrominders (Main Water)
- Check Sludge Levels In Pits

### 6 Monthly

- Change Oil In CAT / Hypro Pumps (Call Prowash)
- Check Vacuum Brushes For Wear (Call Prowash)
- Check Tension Of CAT / Hypro Belts